



**KNOW YOUR CUSTOMER (KYC) AND PROPOSAL FORM
(Corporate)**

PLEASE TYPE IN BLOCK LETTERS

A. CORPORATE DETAILS

Organization/Company Name			
Date of Incorporation			
Date of Commencement of Business			
Place of Incorporation			
RC Number		Industry/Sector	
Email Address		Website	
Business Telephone Number		Tax Identification Number	
Business/ Office Address			
City			
State			
Company Status – Please select as applicable	Private Limited Company <input type="checkbox"/> Public Limited Company <input type="checkbox"/> Financial Institution <input type="checkbox"/> Partnership <input type="checkbox"/> Clubs and Societies <input type="checkbox"/> Religious Organizations <input type="checkbox"/> Educational Institutions <input type="checkbox"/> Public Sector <input type="checkbox"/> NGOs & Charity Organizations <input type="checkbox"/> Others (Specify) <input type="checkbox"/>		
Do you have a preferred insurer?	Yes <input type="checkbox"/> No <input type="checkbox"/>	If yes, please specify	
Risk Address/ Description of Item for Insurance: Example; If Insurance is; <input type="checkbox"/> Property/Content: Address/Location <input type="checkbox"/> Motor: Vehicle Details, Reg., Chassis & Engine No. <input type="checkbox"/> All Risks: Make, Model and Serial No <input type="checkbox"/> Marine: Port of Origin and Destination <input type="checkbox"/> Travel: Destination, day of travel & day of return <input type="checkbox"/> Goods in Transit: Transit period, Location (From & To) <input type="checkbox"/> Group Life: How many members?			

Name of Contact Person			
Designation of Contact Person			
Telephone No		Email Address	



B. BANK DETAILS

Name of Bank	Address	Account Number

C. SOURCES OF FUND/POLITICALLY EXPOSED PERSON STATUS

Source of Funds	Operation/Trading <input type="checkbox"/>	Investment/Dividends <input type="checkbox"/>	Finance/Loans <input type="checkbox"/>	Others <input type="checkbox"/>
If Others, please specify				
Politically Exposed Person Status	Please specify if any of the below has once held a political office			
	Major Shareholder <input type="checkbox"/>	Board of Directors <input type="checkbox"/>	Partners <input type="checkbox"/>	
If Yes, kindly state name and status of PEP				

These are individuals who are or have been entrusted with prominent public functions in Nigeria and/or foreign countries and people (individuals, family members or close associates)/entities associated with them

D. ADDITIONAL INFORMATION

Name of Principal beneficial Owners (Natural or Legal person(s) who ultimately own Company's asset, or whose behalf a transaction is being conducted and/or who exercise		
Majority Shareholders (Persons who own 5% shares or more)		
S/No	Shareholder	Percentage
1		
2		
3		
4		
5		
6		
Estimated Annual Turnover (NGN):		
Is the Company regulated? If so, state regulatory body		

E. DECLARATION

I/We hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I understand to inform you of any changes therein.

Name _____
Signature & Date

Please attach the following documents
<ol style="list-style-type: none"> Certificate of Incorporation (For Private and Public Limited Companies) Form C02 – Shares Allotment Form, (For Private Limited Companies only) Form C07 – Particulars of directors, (For Private Limited Companies only)
Special type of Client (Charitable / Religious / Sports / Co-op)
<ol style="list-style-type: none"> Copy of letter of approval from relevant Ministry for Trusts, Societies, etc. Certificate of Incorporation and / or CR copy, as applicable or any other equivalent legal document to prove The legal form and nature of business Trust deed (for Trusts) ID copy of Authorized Signatory / Authorized Representative

Authorized Signatory _____
Date

DATA PRIVACY CONSENT

Definitions	
Group	Standard Bank Group Limited, its subsidiaries and their subsidiaries including Stanbic IBTC Insurance Brokers Limited.
Stanbic IBTC Insurance Brokers Limited	we, us, our
Personal Information	Information about an identifiable, natural person and where applicable, a juristic person, including, but not limited to information about: race; gender; sex; pregnancy; marital status; nationality; ethnic or social origin; colour; sexual orientation; age; physical or mental health; well-being; disability; religion; conscience; belief; culture; language; birth; education; medical, financial, criminal or employment history; any identifying number, symbol, e-mail, postal or physical address, telephone number; location; any online identifier; any other particular assignment of the person; biometric information; personal opinions, views or preferences of the person or the views or opinions of another individual about the person; correspondence sent by the person that is implicitly or explicitly of a private or confidential nature or further correspondence that would reveal the contents of the original correspondence; and the name of the person if it appears with other personal information relating to the person or if the disclosure of the name itself would reveal information about the person.
Process	Any operation or activity, automated or not, concerning Personal Information, including: alteration, blocking, collation, collection, consultation, degradation, destruction, dissemination by means of transmission, distribution or making available in any other form, erasure, linking, merging, organisation, receipt, recording, retrieval, storage, updating, modification, or the use of information. Processing and Processed will have a similar meaning.

Data Protection

1. You consent to us collecting your Personal Information from you and where lawful and reasonable, from public sources for credit, fraud and compliance purposes, as well as the purposes set out below.
2. If you give us Personal Information about or on behalf of another person (including, but not limited to, account signatories, shareholders, principal executive officers, trustees and beneficiaries), you confirm that you are authorised to: (a) give us the Personal Information; (b) consent on their behalf to the Processing of their Personal Information, specifically any cross-border transfer of Personal Information into and outside the country where the products or services are provided; and (c) receive any privacy notices on their behalf.
3. You consent to us Processing your Personal Information:
 - to provide products and services to you in terms of this agreement and any other products and services for which you may apply;
 - Confidential
 - to carry out statistical and other analyses to identify potential markets and trends, evaluate and improve our business (this includes improving existing and developing new products and services);
 - In countries outside the country where the products or services are provided. These countries may not have the same data protection laws as the country where the products or services are provided. Where we can, we will ask the receiving party to agree to our privacy policies;
 - By sharing your Personal Information with our third-party service providers, locally and outside the country where the products or services are provided. We ask people who provide services to us to agree to our privacy policies if they need access to any Personal Information to carry out their services; and Within the Group.
4. You will find our Processing practices in the Group's and our privacy statements. These statements are available on the Group's websites or on request.
5. If you are unsure about your tax or legal position because your Personal Information is processed in countries other than where you live, you should get independent advice.

Name _____

Signature and Date _____

MARKETING CONSENT

Permission to market products and services	
As part of our service we would like to give you information about products and services offered by the Group, which we believe may benefit you. The Group means Standard Bank Group Limited, its subsidiaries and their subsidiaries including Stanbic IBTC Insurance Brokers Limited. Because your personal information is confidential, we need your consent to share it within the Group.	
I give my consent that you may	Please tick as appropriate
Communicate other companies' products, services and special offers to me. If I respond positively to the communication, that company may contact me.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Contact me for research purposes. (The research companies we use follow strict codes of conduct and treat customer information confidentially).	Yes <input type="checkbox"/> No <input type="checkbox"/>
Market your products, services and special offers to me.	Yes <input type="checkbox"/> No <input type="checkbox"/>
Share my personal information within the Group for marketing purposes and that the Group may then market its products, services and special offers to me.	Yes <input type="checkbox"/> No <input type="checkbox"/>

Name _____

Signature and Date